

# KIDDERMINSTER FOREIGN PARISH COUNCIL

CHAIRMAN:

Councillor Mr. B. Phillips

*Tel: 07760450567*

CLERK TO THE COUNCIL:

Mrs E. Whitehouse

*Tel: 01562 916355*

*Mobile 07709143293*

Councillors are summoned to attend a

## MEETING of the

## PARISH COUNCIL

to be held in TRIMPLEY VILLAGE HALL on

WEDNESDAY 16th APRIL 2025

at 7.30p.m.

Members of the public, police and press are welcome to join  
the meeting and raise matters with councillors  
in the public Open Forum at the start of the meeting.

County and District Councillors are also invited to attend.

Agenda attached.

**ALL PRESENT ARE EXPECTED TO OBSERVE THE COUNCIL'S  
CODE OF CONDUCT AND TREAT EVERY PERSON WITH DUE  
RESPECT**

Dated: 7<sup>th</sup> April 2025

*Elsie Whitehouse*  
Clerk to the Council

e-mail: [clerk.kiddfor.pc@googlemail.com](mailto:clerk.kiddfor.pc@googlemail.com)

# AGENDA FOR MEETING of the PARISH COUNCIL – 16<sup>th</sup> April 2025

Police Matters and Public Open Forum

For Cllrs Info. Only.

## PARISH COUNCIL MEETING

1. **Apologies for Absence and Approval of Reasons**
2. **Declarations of Interest / Dispensations :** a) Register of interests: Councillors are reminded of the need to update their register of interests; b) To declare any Disclosable Pecuniary Interest in items on the agenda and their nature; c) To declare any Other Disclosable Interests in items on the agenda and their nature d) Details of any dispensations submitted or requested. Councillors who have declared a Disclosable Pecuniary Interest or any Other Disclosable Interest must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence. Note: Members general disclosed interests can be found on the District website <http://www.wyreforestdc.gov.uk/the-council/councillors-committees-and-meetings/town-and-parish-councils.aspx>  
**Could councillors please ensure that their Interests Declaration lodged with the Returning Officer is up-to-date.**
3. **Approval of the Minutes of the Annual Parish Meeting and the Parish Council Meeting held 17<sup>th</sup> March 2025**  
Please consider for official approval, and Clerk will upload to the website.
4. **County & District Councillors Reports.**
5. **Planning and Development Control.**
  - a. **New applications received for comment inc. up to date of meeting :**  
None identified for comment as at date of Agenda.
  - b. **Update on previous outstanding applications**  
**23/0538/SCR** Environmental Impact Assessment Screening Opinion Trimpey Reservoir, Eymore Green, Trimpey, Bewdley – **Pending Decision**  
**24/0322/HOU** Reconstruct former dovecote with glazed lean-to to create annex accommodation, including link extension to main dwelling at: Hoarstone Farm Trimpey – **Pending Decision**
  - c. **Compliance Issue matters and Appeals – :**
    - i) **Oak Meadow Farm (Off Honeybrook Lane) - Appeal 24/008 Lodged re Enforcement**  
Notice served – Decision awaited
    - ii) **4 Honeybrook Cottages, Bridgnorth Road, Kidderminster – Appeal Ref APP/R1845/W/25/3359910** against refusal of 24/0767 Change of use of land to form extended domestic curtilage + garage extension - Decision awaited  
**Enforcement – Enforcement – update re Northwood Farm**
6. **Progress Reports / Matters Arising from previous minutes, as required, and which may have been addressed in Ward Councillor's reports, but to include:**
  - KFPC/District Council – Gazebo purchase + District Sponsorship banners+ July meeting
  - Roadside Hedge – Habberley Lane, adjoining Habberley Park.
  - Concrete Grips – Habberley Lane, Low Habberley
  - Bus Service over Trimpey
  - Speeding traffic measures – Crundalls Lane – Horse sign now erected.
  - Procurement of Metal Backing Board for Noticeboards – quote obtained by Cllr. Roberts
7. **Severn Trent Works in Parish – Discussion re finalisation of works to include **Road Edge + other Problems** created to road surface in the Parish**
8. **Unitary Authority implications – Discussion in respect of effects on this parish, with reference to report circulated by Clerk, and assets being devolved, following training on 25<sup>th</sup> March.**
9. **Lengthsman & ROW matters**  
**Lengthsman** – Contract for 2025/26  
**Rights of way** – progress re flooded footpath (Easthams area)
10. **Financial Reports**
  - a) **Payments** – Lengthsman Work (if any); Reimbursement Cllr. Holford re detachable sign – if applicable + **Councillor assigned to sanction on-line.**
  - b) **Approval and Signing of Financial End of Year and Agar Documents, already shared with Councillors**  
**Inc:** i) Revised Asset Register and Risk Management documents; ii) End of Year Account Ledgers and balances; iii) AGAR Certificate of Exemption; iv) Section 1 - Annual Governance Statement 24/25; v) Section 2 - Accounting Statements;
  - c) **Banking – Electronic banking – sign-on progress of signatories**
11. **Worcestershire CALC Reports and Notices**
  - a) **Digital and Data Compliance** for next year – AGAR 2025/6 requirement to have a .gov.uk or a .org.uk domain ( details and report emailed to all councillors)
  - b) **Report from: 18<sup>th</sup> March – CALC Area Meeting (Cllr. Holford)**
12. **County and District Council, and Other Correspondence**  
**Confirmation of Resignation and Farewell – Cllr. R. Norton + declaration of Casual Vacancy.**
13. **Road Accidents**
14. **Other matters**  
**Newsletter** – issue confirmed.  
Any other business if of an urgent nature + confirmation of date of next meeting – which will be the **Annual Meeting of the Parish Council : 19<sup>th</sup> May 2025**

(I) indicates that the item is for information; (D) indicates that it requires a decision)

Enc.  
(D)

(I)

(D).Cllrs. to view plans

(I) Status as at 7<sup>th</sup> April for Cllrs.info. only.

(I)

(I & D)

(I & D)

(I & D)

(D)

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