

# KIDDERMINSTER FOREIGN PARISH COUNCIL

CHAIRMAN:

Councillor Mr. B. Phillips

*Tel: 07760450567*

CLERK TO THE COUNCIL:

Mrs E. Whitehouse

*Tel: 01562 916355*

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## **THE ANNUAL MEETING of the PARISH COUNCIL**

**WILL BE HELD IN**

**TRIMPLEY VILLAGE HALL**

**ON**

**MONDAY 18<sup>TH</sup> MAY 2026**

**at 7.30p.m.**

Members of the public, police and press are  
**ENCOURAGED AND WELCOME TO JOIN THE**  
meeting and raise matters councillors in the public Open  
Forum at the start of the meeting.

County and District Councillors are also invited to attend.

Agenda attached.

**ALL PRESENT ARE EXPECTED TO OBSERVE THE COUNCIL'S  
CODE OF CONDUCT AND TREAT EVERY PERSON WITH DUE  
RESPECT**

Dated: 11<sup>TH</sup> May 2026

*Elsie Whitehouse*

**Clerk to the Council**

e-mail: [clerk@kidderminsterforeign-pc.gov.uk](mailto:clerk@kidderminsterforeign-pc.gov.uk)

## Police Matters and Public Open Forum to raise matters with Parish Councillors

**AGENDA FOR the ANNUAL PARISH COUNCIL MEETING – 18<sup>th</sup> May 2026**

- (I) indicates that the item is for information; ((D) indicates that it requires a decision)
1. **Election of Chair for 2025-26**  
New Chair to sign Declaration of Acceptance of Office and take presiding chair.
  2. **Apologies for Absence and Approval of Reasons**
  3. **Declarations of Interest / Dispensations** : a) Register of interests: Councillors are reminded of the need to update their register of interests; b) To declare any Disclosable Pecuniary Interest in items on the agenda and their nature; c) To declare any Other Disclosable Interests in items on the agenda and their nature d) Details of any dispensations submitted or requested. Councillors who have declared a Disclosable Pecuniary Interest or any Other Disclosable Interest must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence. Note: Members general disclosed interests can be found on the District website <http://www.wyreforestdc.gov.uk/the-council/councillors-committees-and-meetings/town-and-parish-councils.aspx> **Councillors must personally ensure that their Interests Declaration lodged with the Returning Officer is up-to-date and relevant.**
  4. **Appointment of Vice Chairman for 2026-27**
  5. **Appointment / Confirmation of PROW Warden for 2026-27**
  6. **Appointment / Confirmation of CALC Representatives (2) for 2026-27**
  7. **Appointment / Confirmation of Tree Wardens, and regular Lengthsman Liaison for 2026-27**
  8. **Appointment / Confirmation of Village Hall Representatives (2) and Blount Charity Rep. (1)**
  9. **Annual Chairman's Report for 2025-26 tabled by Cllr. B. Phillips**
  10. **County & District Councillors Reports**
  11. **Planning and Development Control**
    - a. **New applications received for comment inc. up to date of meeting** :  
None as at date of Agenda.
    - b. **Compliance Issue matters and Appeals**
  12. **Progress Reports / Matters Arising from previous minutes, as required, and which may have been addressed in Ward Councillor's reports, but to include:**
    - Defibrillator for Low Habberley – STWA Application
    - Sump/grid Clearance – Hollies Lane
    - Drainage – Low Habberley – correspondence
    - Roadside trees
    - + Any other matters raised by Councillors (inc. Fly-tipping etc.)
  13. **Proposed Parish Council Facebook page**
  14. **Lengthsman & ROW matters**  
Lengthsman – Approval of April Invoice (circulated to all councillors) Also–Signed contract for 26/27  
Rights of way – Any Matters raised by ROW Warden +
    - a) **Circular Walks Around Trimpley – reprint - progress**
  15. **Financial Reports**
    - a) **Payments for approval** – Lengthsman – April Invoice - £221.00; Zurich Insurance - £300; Worcs CALC Annual Subs - £736.82; T. Stanley – Internal Audit - £75; + Councillor to authorise.
    - b) **Internal Audit Report**
    - c) **Notice of Public Rights and Publication of Annual Governance & Accountability (8<sup>th</sup> June – 20<sup>th</sup> July 2026)** – Clerk to issue notices for noticeboards & confirm website insertion.
    - d) **Banking – Electronic banking – sign-on progress of signatories + Barclays APP**
  16. **Worcestershire CALC Reports and Notices**  
Reminder of dates:  
Wyre Forest Area of CALC Meeting – Thursday 18th June at Shatterford Village Hall.  
Joint Parish Forum/Wyre Forest Area CALC Meeting – Monday 7 September 2026 via Zoom  
Wyre Forest Executive Support Officers Meeting – 1.06.2026, 2.30pm @ Green Street, Kid.
  17. **County and District Council, and Other Correspondence**
  18. **Road Accidents**
  19. **Other matters**  
Any other business if of an urgent nature + confirmation of date of next meeting – 15<sup>th</sup> June 2026